

Advising Process for Departmental Students

Student's Name: _____ Power Campus ID: _____ Date: _____

Student's Academic Department: _____ Student's Degree Program: _____

Student's Advisor of Record _____

The following items should be paper-clipped to this form and submitted to the Advising Center Office after each session with a departmental student:

1. Copy of student's trial schedule
2. Print of student's transcript (available from Power-Campus)
3. Copy of unofficial transcript (in the case of transfer students whose work has not yet been evaluated)

Advisor's Signature (signing certified that the items listed above have been submitted): _____

Advisor Comments:
